



Permit No. _____

Building Permit Application
Borough of Coopersburg
5 N Main St
Coopersburg PA 18036

I. LOCATION OF PROPERTY

Address: _____

Zoning District: _____ Parcel # _____

II. OWNERSHIP

Private Public Tenant Other

III. IDENTIFICATION (to be completed by all applicants)

OWNER Name _____ Phone _____
 Address _____
 City _____ Zip Code _____

CONTRACTOR Name _____ Phone _____
 Address _____
 City _____ Zip Code _____

IV. TYPE OF CONSTRUCTION OR IMPROVEMENTS

New Construction Addition Alteration/Renovation Repair/Replacement
Work to be Completed _____

V. PROPOSED USE

One Family Two or more family- number of units _____

VI. PRINCIPAL TYPE OF FRAME

Masonry (Bearing walls) Wood Frame Structural Steel
 Reinforced Concrete Other _____

VII. TYPE OF SEWAGE DISPOSAL

Public Private (septic tank)

VIII. TYPE OF WATER SUPPLY

Public Private (well)

IX. TYPE OF HEATING FUEL

Gas Oil Electricity Coal Other _____

X. DIMENSIONS

Number of stories _____

Total sq ft of floor are, all floors, based upon exterior dimensions _____

Number of bedrooms _____

Number of bathrooms _____

Full _____ Partial _____

Total building lot size - square footage of building _____ sf

XI. SITE OR PLOT PLAN - (Please provide site or plot plan details)

XII. COST

Cost of construction/improvements \$ _____

XIII. SIGNATURE

Deposit of check representing the fee for this application does not constitute approval of or granting of same by Coopersburg Borough. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Coopersburg Borough.

Signature of Applicant	Printed Name	Date
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XIV. VALIDATION (for Department Use Only)

Permit Number _____

Permit Issued _____

Permit Fee \$ _____

Approved by _____

Title _____

Date _____

Zoning Plan Examiners Notes

District _____

Current Use _____

Front Yard _____

Side Yard _____ Side Yard _____

Rear Yard _____

Notes _____

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BUILDING PERMIT PROCEDURES

A building permit is required for all new construction including renovations, alterations, and interior structural renovations.

Part I - Location of Property - Address, zoning district, parcel number must be provided on all applications.

Part II thru IX - Complete all sections fully.

Part X - Building and Lot Size - Dimensions of the building and property (length/width) and/or total square feet or acreage must be provided.

PART XI - Site or Plot Plan. Show all dimensions of entire property (length x width and square feet of entire lot. Identify streets adjacent to the property. Place all buildings with dimensions (length and width) indicated, within property lines, and indicated whether existing or proposed. Indicate front yard, side yard and rear yard setbacks by showing the distance from buildings to property lines on all sides. The property owner is responsible for the accuracy of this plot plan. On-lot sewer disposal systems and/or any easements/deed restrictions must be indicated.

PART XIII - Sign and date application. If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide telephone numbers where property owner/resident and/or contractor may be reached.

PART XIV - To be completed by Borough Officials.

PLANS AND SPECIFICATIONS

Three (3) copies of all plans and specifications must be submitted with all applications for a building permit. Cross section drawings, giving structural details as outlined below, must be included.

a. DIMENSIONS - Show all dimensions of all proposed structures -height (ground level to highest point of roof), width, and length. Give overall floor plan showing interior layout and dimensions.

b. FOUNDATIONS AND FOOTING - Give all foundation information - depth of excavated footings to the finished grade and width of footings. Indicate depth of concrete in footings (minimum 8"). Show size and type of materials used for walls, (i.e. block) and foundation wall. Indicated thickness and PSI (pounds per square inch) of concrete and/or other submaterials. Indicate location and R factor of all insulation required for footings, crawl spaces and/or slabs.

c. MAIN BEAMS -give size and description of materials of main and column supports. Spans between columns must be indicated. If using manufactured beams, structural plans must be sealed by engineer or architect.

d. FLOORS - Indicate joint direction, span, size, spacing, bridging, and anchorage to foundation. Show type and thickness of sub-floor. If using manufactured floor trusses, structural plans must be sealed by engineer or architect.

e. WALL - Indicate wall plates, stud size and spacing, type and placement of bracing, details of exterior materials, and door and window headers. Indicate the location of all wall insulation, its thickness and R factor (including basement walls). Indicate span of cantilever. Show railings and/or guards with height and spacing of all balusters where needed.

f. CEILING & ROOF FRAMING - Indicate size, spacing, direction, and span of joists, Roof rafters must show pitch, size, span, and spacing. Indicate spacing of collar ties. Show type. Thickness and R factor of ceiling insulation. Roof sheathing and type of roof materials to cover it should be shown. Indicate attic ventilation. If using manufactured roof trusses, structural plans must be sealed by engineer or architect.

g. ATTACHING TO EXISTING STRUCTURE - Indicate method of attachment of items B through F above of the proposed structure to the existing structure, if applicable.

h. INTERIOR - Indicate type and thickness of materials to be used on interior walls and ceilings.

ADDITIONAL INFORMATION

FEES - Permit fees must be submitted when picking up the approved permit application.

REVIEW - The application will be reviewed by the Building Code Official and Zoning Officer for compliance with all Coopersburg Borough codes and ordinances.

PERMIT GRANTED - Work may not start until a permit has been approved and granted. Permit cards are to be displayed so as to be visible from the street.

PLUMBING, ELECTRICAL AND HVAC - All plumbing, electrical, heating and air conditioning, contractors and/or their personnel must provide a Certificate of Insurance verifying Worker's Compensation Insurance coverage. In addition, each contractor must obtain the appropriate permits for the work to be done. All electrical work must be inspected by Keystone Electrical Inspectors. Inc.

INSPECTIONS - Call Keystone Consulting Engineers, Inc. at 610-395-0971 at least 24 hours in advance to schedule each

WORKERS COMPENSATION INSURANCE COVERAGE INFORMATION

A. The CONTRACTOR is: (If the owner is doing the work, check NO and sign below)

A contractor with the meaning of the PA Workers Compensation Law

- Yes No

If the answer is "yes", complete section B and C, as appropriate and sign below.

B. INSURANCE INFORMATION (if filling out this section, the CONTRACTOR must sign below)

Name of Contractor _____

Federal or State Employer Identification No. _____

Contractor is a qualified self-insurer or Workers Compensation

- Certificate Attached

Name of Worker's Compensation Insurer _____

Workers Compensation Insurance Policy No. _____

- Certificate Attached

Policy Expiration Date _____

C. EXEMPTION (if filling out this section, the CONTRACTOR must sign below)

Complete section C if the contractor is claiming exemption from providing Workers Compensation Insurance.

The undersigned sears or affirms that he/she is not required to provide Workers Compensation Insurance under the provisions of the PA Workers Compensation Law for one the following reasons, as indicated.

A contractor with no employees. Contractor prohibited by law from providing any individual to perform work pursuant to this building permit unless contractor provided proof of insurance to the Borough.

Religious exemption under the Worker's Compensation Law. Must be Notarized.

Signature: _____

Subscribed and sworn to before me
this _____ Day of _____ 20__.

Address: _____

County of: _____

Municipality of: _____

Signature of Notary

My Commission expires: _____