

COOPERSBURG BOROUGH COUNCIL

Regular Meeting Minutes

July 16, 2024

The meeting of the Coopersburg Borough Council was held in Borough Hall on Tuesday, July 16th & was called to order by Council President Dowdle at 7:00 p.m.

OPENING CEREMONIES – The Pledge of Allegiance was recited.

All present were Mayor Hovis, Council Members Dietz, Dowdle, Ellenberger, Norman (arrived late), Yeager, Manager Paashaus, Solicitor Gross McGinley, McCarthy Engineering, Jr. Council Bealer. Council Members Poot, Ritter, and the Police Chief were absent.

AGENDA

A Motion was made by Yeager & seconded by Dietz to approve the Agenda as written. **The Agenda was adopted by a vote of 4-0.**

PUBLIC COMMENT

No Public Comment.

CONSENT AGENDA

A Motion was made by Dietz & seconded by Yeager to receive the Monthly Reports (Financial Statements, Council Information Report, Police Report, Fire Report, Engineer Report), & approve the previous meeting Minutes from May 21, 2024. **The Consent Agenda was approved by a vote of 4-0.**

ACTION ITEMS

1. A Motion was made by Dietz & seconded by Yeager to approve the making September IPF Awareness month in the Borough of Coopersburg. **Resolution 2024-11 passed by a vote of 4-0.**
2. A Motion was made by Dietz & seconded by Yeager to accept the resignation of Public Works Employee, Corey Housel, effective July 12, 2024. **The Motion passed by a vote of 4-0.**
3. A Motion was made by Dietz & seconded by Yeager to award the Design Engineering Contract for Streetscape, Phase 9 to Michael Baker International for a not-to-exceed \$118,183.00. **The Motion passed by a vote of 4-0.**

REPORTS OF COMMITTEES

1. Infrastructure – Council Member Dietz gave the following updates:
 - 9th Street Wetland/Tree Issue – LCCD will take actions for enforcement, & property owner has engaged Gilmore & Associates to do the engineering.
 - Ashford Reserve – Construction & site preparation is continuing.
 - Oxford Ridge – No further update. Still waiting on a Mod Plan.
 - Stone Harvest – The Notice of Termination is still pending.
 - MSK – Plans are recorded. Contractor may begin work in August.
 - MS4 – Public Works staff is continuing to work on MS4 procedures, education, and projects.
 - Oil & Chip – Oil & Chip of S 9th Street & Young Avenue is scheduled for August of 2024.
 - Water Authority – The meter replacement program is complete.
 - Coopersburg Diner – The owner installed a secondary grease trap & increased the frequency of cleaning. Another inspection will be done soon.
 - Comprehensive Plan – Committee is continuing work & the resident survey will be posted.
 - Sewer Valuation Study – Upper Saucon is reviewing the study, & negotiations will begin soon.
 - Liberty Trolley Culvert – The Public Works Department will be starting the project soon.
 - Tree Ordinance – Several goals & objectives were discussed. The Manager will send the list to all Council Members for their additional feedback. The ordinance will take several months to approve.
 - Council Member Norman arrived at 7:12 PM.
 - There was further discussion regarding the Tree Ordinance, Oxford Ridge progress, and Liquid Fuels interest accounts.
2. Public Safety – Mayor Hovis stated that the Police & Fire reports were in Council Packets. Hovis said that the Coopersburg Farmers Market was going well, & both Ellenberger & Yeager were present once a month at the market to answer any resident questions.
3. Administration & Finance – No additional update.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report

2. Engineer: Engineer Perelli stated that Ashford Preserve was continuing site improvement & that MSK had a preconstruction meeting.
3. Borough Manager: No additional report.

UNFINISHED BUSINESS –

1. Oxford Ridge remains.
2. Non-smoking Ordinance Draft remains.
3. DROP Ordinance remains.
4. Add Tree Ordinance to Unfinished Business

NEW BUSINESS – None.

EXECUTIVE SESSION

- Council entered Executive Session at 7:24 PM for a pending litigation.
- Council returned to Normal Session at 8:02 PM. No Action was taken.

ADJOURNMENT

A Motion was made by Ellenberger & seconded by Norman to adjourn the meeting. The Meeting ended at 8:03PM.