

COOPERSBURG BOROUGH COUNCIL

Regular Meeting Minutes

October 15, 2024

The meeting of the Coopersburg Borough Council was held in Borough Hall on Tuesday, October 15th & was called to order by Council President Dowdle at 7:00 p.m.

OPENING CEREMONIES – The Pledge of Allegiance was recited.

All present were Mayor Hovis, Council Members Dietz, Dowdle, Ellenberger, Norman, Poot, Ritter, Yeager, Manager Paashaus, Solicitor Gross McGinley, McCarthy Engineering. The Police Chief was absent.

AGENDA

A Motion was made by Dietz & seconded by Ellenberger to approve the Agenda as written. **The Agenda was adopted as amended by a vote of 7-0.**

PUBLIC COMMENT

No Public Comment.

CONSENT AGENDA

A Motion was made by Norman & seconded by Dietz to receive the Monthly Reports (Financial Statements, Council Information Report, Police Report, Fire Report, Engineer Report), & approve the previous meeting Minutes from September 17, & October 1, 2024. **The Consent Agenda was approved by a vote of 7-0.**

ACTION ITEMS

1. A Motion was made by Poot & seconded by Dietz to approve sending a letter to the owner of 314 S 9th Street regarding the removal of trees from public land and destruction of wetlands. There was further discussion regarding the wording, notating other material spreading, and the trail property. **The Motion passed by a vote of 6-0 (Dowdle abstained).**
2. A Motion was made by Yeager & seconded by Dietz to approve the purchase of replacement weapons for the police department from Witmer Public Safety Group for the purchase amount of \$11,961.95 (Costars Contract). There was further discussion regarding the age of the current weapons, caliber, and budget information. The weapons will not be ordered until December and payable in 2025. **The Motion passed by a vote of 7-0.**

REPORTS OF COMMITTEES

1. Infrastructure – Council Member Dietz gave the following updates:
 - Tree Ordinance – An Ordinance Draft is being prepared.
 - Ashford Reserve – Construction & site preparation is continuing. 8 of 21 lots have been sold.
 - Oxford Ridge – LCCD sent a Notice of Violation to the developer.
 - MSK – Site work has halted without explanation. Developer must renew HOP with PennDot.
 - MS4 – Public Works staff is continuing to work on MS4 procedures, education, & projects. The annual report was filed prior to the due date.
 - Water Authority – The material list of service line materials was submitted to DEP by the due date.
 - Meadow Park – Norman gave a status update on the improvements to Meadow Park & tree planting.
 - Comp Plan – The Comp Team is continuing with Comp Plan Update and SALDO update with URDC.
2. Public Safety – Mayor Hovis stated that the police chief gave information about solar powered speed boards, & the cost will be included in the 2025 Budget. Additionally, Hovis stated that the Fire Company was hosting an open house on Saturday from Noon until 4:00 PM.
3. Administration & Finance – A Motion was made by Norman & seconded by Dietz to receive the First Reading of the 2025 Borough Budget. Ritter gave a summary of the Borough's financial statements. There was further discussion regarding the budget, summary, and goals for 2025. Council came to a consensus that the Upper Saucon Ambulance Corps should receive their requested amount of \$10,000.00 annually. Additionally, Council wishes to increase the Fire Company allocation to \$47,500.00 annually (requested \$50,000.00) and keep the Southern Lehigh Living Memorial Park at \$20,000.00 with in-kind services. The Admin/Finance committee will meet and make alterations to the Budget for the Second Reading in November. **The First Reading of the Budget was approved by a vote of 7-0.**

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report
2. Engineer: Engineer No additional report.
3. Borough Manager: No additional report.

UNFINISHED BUSINESS –

1. Oxford Ridge remains.
2. Tree Ordinance remains.

NEW BUSINESS

1. Council was reminded that there will be no committee meeting in November due to Election Day.

ADJOURNMENT

A Motion was made by Norman & seconded by Dietz to adjourn the meeting. The Meeting ended at 7:50PM.