

COOPERSBURG BOROUGH COUNCIL

Regular Meeting Minutes

December 17, 2024

The meeting of the Coopersburg Borough Council was held in Borough Hall on Tuesday, December 17th & was called to order by Council President Dowdle at 7:00 p.m.

OPENING CEREMONIES – The Pledge of Allegiance was recited.

All present were Mayor Hovis, Council Members Dietz, Dowdle, Ellenberger, Norman, Poot, Ritter, Yeager, Manager Paashaus, Solicitor Gross McGinley, McCarthy Engineering. The Police Chief was absent.

AGENDA

A Motion was made by Dietz & seconded by Norman to approve the Agenda as written. **The Agenda was adopted as amended by a vote of 7-0.**

PUBLIC COMMENT

Scott Diehl, 517 Charles Street, was present to express his concern about using the former St. John's property for temporary construction setup for the Main Street Streetscape project. There is currently a tractor trailer container on the property for the light contractor to set up and install the pedestrian lights on Main Street. Diehl stated that it was a "terrible choice" and that there is plenty of room at the Borough garage across the street.

CONSENT AGENDA

A Motion was made by Dietz & seconded by Ellenberger to receive the Monthly Reports (Financial Statements, Council Information Report, Police Report, Fire Report, Engineer Report), & approve the previous meeting Minutes from November 19, 2024. **The Consent Agenda was approved by a vote of 7-0.**

ACTION ITEMS

1. A Motion was made by Dietz & seconded by Norman to approve the Zoning Hearing Board appointments for 2025. **Resolution 2024-17 passed by a vote of 7-0.**
2. A Motion was made by Dietz & seconded by Ellenberger to approve the Coopersburg Municipal Authority appointments for 2025. **Resolution 2024-18 passed by a vote of 7-0.**
3. A Motion was made by Dietz & seconded by Yeager to approve the 2025 Management Agreement with the Coopersburg Municipal Authority. There was a brief discussion regarding the agreement, and it covers a portion of the Administrative Costs for 2025. **The Motion passed by a vote of 7-0.**
4. A Motion was made by Norman & seconded by Poot to approve the 2025 General Fund Budget, as read in October and November. **Ordinance 2024-691 passed by a vote of 7-0.**
5. A Motion was made by Dietz & seconded by Ellenberger to approve the 2025 Real Estate Millage Rate of 5.4mills. This represents no increase in taxes for 2025. **Ordinance 2024-692 passed by a vote of 7-0.**
6. A Motion was made by Poot & seconded by Yeager to approve the 2025 Salaries, Bonds, and duties of Borough Officials, Appointees, and Employees. **Ordinance 2024-693 passed by a vote of 7-0.**

REPORTS OF COMMITTEES

1. Infrastructure – Council Member Dietz gave the following updates:
 - Ashford Preserve – The development is continuing.
 - 314 S 9th Street – No update from property owner.
 - Tree Ordinance – Continuing to progress. The draft will be available in the beginning of 2025
 - Oxford Ridge – There was an additional Notice of Violation from LCCD. A Motion was made by Ellenberger & seconded by Dietz to send a letter to the developer regarding the expiring NPDES Permit and to increase the security letter of credit by 10% as allowed by the MPC. There was further discussion regarding the project, the security increase, & that the letter was long overdue. The Motion passed by a vote of 7-0.
 - Comp Plan Update – The advisor suffered a medical issue and will no longer be able to finish the project. The Borough has a contract with URDC and will wait for URDC to give options for completion.
2. Public Safety – No additional report.
3. Administration & Finance – No additional report.

REPORTS OF PROFESSIONAL ADVISORS

1. Solicitor: No additional report
2. Engineer: Engineer No additional report.
3. Borough Manager: No additional report.

UNFINISHED BUSINESS

1. Oxford Ridge remains.
2. Tree Ordinance remains.

NEW BUSINESS

1. Manager Paashaus invited Council to attend a “large check” presentation at the former St. John’s building on Thursday, December 19th at noon. The presentation is for a \$50,000 grant from T-Mobile.

ADJOURNMENT

A Motion was made by Norman & seconded by Dietz to adjourn the meeting. The Meeting ended at 7:24PM.